

BY-LAWS

Updated effective December 12th, 2019 Amendment effective February 7th, 2020

ARTICLE I - NAME

The name of the corporation is CARIBOU HILLS CABIN HOPPERS.

ARTICLE II - PURPOSE

The objectives and purposes for which this corporation is formed are as follows:

SECTION 1

To encourage and promote good sportsmanship, safe and responsible use of snowmobiles, and promote the protection of the environment.

SECTION 2

To sponsor the enactment of fair laws and regulations concerning the ownership and use of snowmobiles and other activities of those using the Caribou Hills at all levels of government.

SECTION 3

To cooperate with public land use regulatory agencies, but always reserving the right to oppose regulations we consider unfair and not serving the best interests of our members.

SECTION 4

To support local search and rescue efforts by making equipment available and encouraging members to volunteer.

SECTION 5

To obtain dedicated access and easements, develop, maintain, improve, and groom trails to the Caribou Hills from the highway system. These trails are for public use for winter recreational activities.

SECTION 6

To provide recreational activities for its members and the public.

SECTION 7

To purchase and maintain equipment necessary to groom trails.

ARTICLE III - PROFIT and PURCHASE

SECTION 1

All income from Fun-Runs, pull-tabs, memberships, donations, or raffles will be used for trail grooming, maintenance, activities, and approved donations.

SECTION 2

No one will purchase or dispense alcohol in the Club's name. Donations of Sealed, Contained alcohol will be accepted for auction or raffle purposes'.

SECTION 3

The Board of Directors must approve any single purchase of one or more items totaling \$250 or more.

SECTION 4

The Board of Directors must approve the sale of any club owned equipment or supplies.

SECTION 5

Any and all club accounts will require two (2) signatures to make any withdrawals.

SECTION 6

Officers or Board members shall not enter into any club related contractual agreements with an individual, company or independent contractor without prior approval by the Board of Directors.

SECTION 7

Designated Grooming Finance accounts are controlled & approved by the Board of Directors.

SECTION 8

Any and all potential conflicts must be disclosed to the Board of Directors. The BOD will then review the conflict and determine if a conflict exists and how it shall be handled.

ARTICLE IV - EQUIPMENT and GROOMING

SECTION 1

The use of the equipment shall be for the benefit of the corporation and not for the personal use of the public or corporation members. Any use of equipment for donation, other than trail grooming or maintenance, shall be approved by the vote of the Board of Directors.

SECTION 2

The Board of Directors will appoint a grooming Coordinator that will be directed by the Board of Directors and control all use of grooming equipment.

SECTION 3

Upon request to assist in a search and rescue operation, the use of equipment shall be limited to grooming members who are trained to do so. Board of Directors or Grooming Coordinator must authorize.

ARTICLE V - MEMBERSHIPS

SECTION 1

Membership dues are set annually by the Board of Directors. Beginning November 1, and continuing to December 31 the following year, Business memberships will receive two (2) votes, Family memberships will receive two (2) votes and Individual memberships will receive one (1) vote.

SECTION 2

Membership fees shall be set at the first Board of Directors meeting in May and will be effective immediately.

SECTION 3

Lifetime honorary or lifetime complimentary memberships will not be permitted.

ARTICLE VI - OFFICERS & ELECTIONS

SECTION 1

The president will appoint a Nominating Committee from current members at the General Meeting in January. Members of the nominating committee cannot be a spouse to any member of the current Board of Directors. The Nominating Committee will present the list of candidates to the General Membership no later than the March meeting. Write-in votes will not be allowed, nominees must be current active members at least 18 years of age.

SECTION 2

The elections will take place at the General Meeting in April. No other official club business will be conducted during this meeting.

SECTION 3

The elected officers (President, Vice-President, Treasurer, and Secretary) shall be for a one year term. Board of Directors will be elected in the following manner: Two (2) Board of Directors for a three (3) year term, Two (2) Board of Directors for a two (2) year term, and one Board of Director which will be filled by the past president for a one (1) year term (considered as a non-voting, advisory position only). The President is a non-voting position, unless a tie vote has occurred, in which case the current President will cast the deciding vote. Elected officers and Board of Directors must review and agree to duties as described in CHCH Duties & Descriptions (separate document). At the discretion of the board, two (2) additional Board of Directors positions may be activated. One serving a two (2) year term and the other to be a three (3) year term. Gaming position to be voted on and approved by the Board of Directors. This position will be part of the Board of Directors, but will not be a voting member of the BOD.

SECTION 4

All voting members must be in good standing prior to elections. All United States Postal Service mailed applications and full payment must be postmarked by March 1st of the election year. All online or e-mail memberships and payments must be received by the membership chairman on or before March 20th of the election year. All in person membership applications and payments will be accepted at the elections location until 6:30pm of the election day.

SECTION 5

Electronic voting to be permitted, method shall be approved by the Board of Directors.

SECTION 6

Votes will be counted by 2 members of the nominating committee and verified by the current treasurer and secretary. Results of the election will be announced at the end of the meeting. The official count and tally will be available at the next regular scheduled membership meeting.

SECTION 7

In the case an Officer or Board of Director is unable to complete his or her term, the President will appoint a member willing to assume the office for the remainder of the applicable term. The appointment must be approved by the Board of Directors.

SECTION 8

There are to be no term limits for any of the Board of Directors positions.

ARTICLE VII - MEETINGS

SECTION 1

Meeting dates for both the Board of Directors and General membership will be established at the first meeting of the Board of Directors following the Elections. Emergency meetings of the Board of Directors will be called as needed.

SECTION 2

A quorum shall be four (4) voting members of the Board of Directors, with at least two (2) being officers. All Board of Directors shall be notified when a vote is needed.

ARTICLE VIII – GAMING

SECTION 1

Gaming member to report quarterly to Board of Directors. Must also complete all necessary forms & filings as set forth by the BOD.

SECTION 2

Gaming position to be a compensated position.

ARTICLE IX – BY-LAWS

SECTION 1

By-laws to be reviewed at least every five years (can be sooner if needed). President to appoint a By-Laws committee & chairperson.

SECTION 2

By-laws committee to submit their final draft to the BOD to be submitted to the membership for review & approval. Once the revisions have been provided to the membership, members will be given 20 days to submit any changes to the By-laws committee for final review & consideration. After the comment period, the committee will review all comments and submit the final draft to the Board of Directors for approval.